

THE UNITED REPUBLIC OF TANZANIA

PRESIDENT'S OFFICE



PUBLIC SERVICE RECRUITMENT SECRETARIAT

Ref.No.JA.9/259/01/B/111

20th December 2024

VACANCY ANNOUNCEMENT

On behalf of the Benjamin Mkapa Hospital (BMH), Jakaya Kikwete Cardiac Institute (JKCI), Tanzania Food and Nutrition Centre (TFNC), Bugando Medical Centre (BMC), Tanzania Fisheries Research Institute (TAFIRI) , The Public Service Recruitment Secretariat (PSRS), invites dynamic and suitable qualified Tanzanians to fill twenty-four (24) vacant post mentioned below.

1.0 BENJAMIN MKAPA HOSPITAL

Benjamin Mkapa Hospital is established under the Government Notice No.453 of 2015 which was gazette by the government on 16th October, 2015 after its inauguration on 13th October, 2015. The establishment of this hospital emanates from the intention of 4th term President of United Republic of Tanzania Dr. Jakaya Mrisho Kikwete to have a hi-tech and modern diagnostic treatment center in Tanzania by 2015 aiming at reducing government burden resulting from referring patients abroad. The hospital has 400 bed capacity that serve both in and out patient from within and outside the country. At this moment the hospital provides a broad range of health services including Emergency medicine, Intensive Care Unit (ICU), Imaging (Magnetic Resonance Imaging (MRI), Computerized Tomography Scan (CT scan), Mammography, X-ray, Ultrasound, angiography, Cath-lab, Laboratory services, surgical Services and radiotherapy services. For a proper continuation in provision of quality specialized

- iv. To maintain quality results evaluating diagnostic studies for quality and diagnoses; and
- v. To perform any other related duties assigned from time to time by the supervisor.

2.1.2 QUALIFICATIONS AND EXPERIENCE

Holder of Bachelor Degree Medical Science, Medical Technologist, Diagnostic Ultrasound, Diagnostic Procedures Cardiac Electrophysiology cardiovascular technology, Invasive or non-invasive vascular, Echocardiography or equivalent qualification from recognized Institution

2.1.3 REMUNARATION

Attractive remuneration package in accordance with the Institute's salary scale PMGSS 5/1

3.0 TANZANIA FOOD AND NUTRITION CENTRE (TFNC)

Tanzania Food and Nutrition Centre, is the technical arm of the Government through the Ministry of Health, spearheading national response to nutrition and ensure a coordinated, effective and efficient approach to tackling malnutrition. It provides strategic leadership to all sectors; strengthen multi-sector coordination and collaboration; advocate for resources for nutrition; promote harmonization and alignment of sector financing; provide guidance, training and technical support to implementing agencies; and monitor and evaluate progress.

3.1 RESEARCH OFFICER II (Food Chemistry) - 1 POST

3.1.1 DUTIES AND RESPONSIBILITIES

- i. To assist in carrying out fieldwork;
- ii. To assist in supervising field students;
- iii. To assist in proposing, planning, and managing food and nutrition research projects and preparing reports;
- iv. To assist in writing food and nutrition research with other staff;
- v. To assist in drafting guidelines, data collection tools and protocols;
- vi. To make a presentation of the research findings at local seminars and workshops;

- vii. To assist in the preparation of draft research manuscripts, books, technical reports, training materials, guidelines and protocol for publications;
- viii. To conduct a literature search and prepare research materials for writing research manuscripts, books, technical reports, training materials, guidelines, and protocol for publications; and
- ix. To perform any other related duties assigned by one's supervisor.

3.1.2 QUALIFICATIONS AND EXPERIENCE

Holder of Master Degree with a minimum of upper second class and Bachelor Degree in one of the following fields: Food Chemistry or Chemistry from a recognized Institution.

3.1.3 REMUNARATION

Attractive remuneration package in accordance with the Institute's salary scale
PRSS 2

3.2 RESEARCH ASSISTANT (Food Chemistry) -1 POST

3.2.1 DUTIES AND RESPONSIBILITIES

- i. To assist in carrying out fieldwork;
- ii. To assist in supervising field students;
- iii. To assist in proposing, planning, and managing food and nutrition research projects and preparing reports;
- iv. To assist in writing food and nutrition research with other staff;
- v. To assist in drafting guidelines, data collection tools and protocols;
- vi. To make a presentation of the research findings at local seminars and workshops;
- vii. To assist in the preparation of draft research manuscripts, books, technical reports, training materials, guidelines and protocol for publications;
- viii. To conduct a literature search and prepare research materials for writing research manuscripts, books, technical reports, training materials, guidelines, and protocol for publications; and
- ix. To perform any other related duties assigned by one's supervisor.

3.2.2 QUALIFICATIONS AND EXPERIENCE

Holder of a Bachelor's degree with a minimum of upper second class in one of the following field: Food Chemistry or Chemistry from a recognized Institution.

3.2.3 REMUNARATION

Attractive remuneration package in accordance with the Institute's salary scale
PRSS 1

4.0 BUGANDO MEDICAL CENTRE

Bugando Medical Centre is a consultant and teaching hospital for the Lake and Western zones of the United Republic of Tanzania. It is situated along the shores of Lake Victoria in Mwanza City. It has 900 beds and over 1000 employees. It is a referral centre for tertiary specialist care for six regions, namely: - Mwanza, Mara, Kagera, Shinyanga, Tabora and Kigoma. It serves a catchment's population of over 13 million people.

4.1 ASSISTANT NURSING OFFICER II (3 POSTS)

4.1.1 DUTIES AND RESPONSIBILITIES

- i. To provide nursing care of patients
- ii. To administer medicine and treating patients as prescribed
- iii. To adhere to the rules and regulations of DDA
- iv. To give health education to patients and their relatives
- v. To supervise junior nurse cadres
- vi. To conduct ward rounds
- vii. To perform any other related duties as may be assigned by his supervisor.

4.1.2 QUALIFICATIONS AND EXPERIENCE

Holder of Diploma in one of the following fields; Nursing, Midwifery or equivalent qualifications from a reputable institution. Must be licensed by the Tanzania Nurses and Midwives Council.

4.1.3 REMUNARATION

Attractive remuneration package in accordance with the Institute's salary scale
PMGSS 4

GENERAL CONDITIONS

- i. All applicants must be Citizens of Tanzania with an age not above 45 years of age except for those who are in Public Service;
- ii. **People with disabilities are highly encouraged to apply and should indicate clearly in the portal for Public Service Recruitment Secretariat attention;**
- iii. Applicants must attach an up-to-date Curriculum Vitae (CV) having reliable contacts; postal address/post code, e-mail and telephone numbers;
- iv. Applicants should apply on the strength of the information given in this advertisement;
- v. Applicants must attach their certified copies of the following certificates: -
 - Postgraduate/Degree/Advanced Diploma/Diploma/Certificates;
 - Postgraduate/Degree/Advanced Diploma/Diploma transcripts;
 - Form IV and Form VI National Examination Certificates;
 - Professional Registration and Training Certificates from Respective Registration or Regulatory Bodies, (where applicable);
 - Birth certificate;
- vi. Attaching copies of the following certificates is strictly not accepted: -
 - Form IV and form VI results slips;
 - Testimonials and all Partial transcripts;
- vii. An applicant must upload recent Passport Size Photo in the Recruitment Portal;
- viii. An applicant employed in the Public Service should route his application letter through his respective employer;
- ix. An applicant who is retired from the Public Service for whatever reason should not apply;
- x. An applicant should indicate three reputable referees with their reliable contacts;

- xi. Certificates from foreign examination bodies for Ordinary or Advanced level education should be verified by The National Examination Council of Tanzania (NECTA).
- xii. Professional certificates from foreign Universities and other training institutions should be verified by The Tanzania Commission for Universities (TCU) and National Council for Technical Education (NACTE);
- xiii. A signed application letter should be written either in Swahili or English and Addressed to Secretary, President's Office, Public Service Recruitment Secretariat, P.O. Box 2320, Utumishi Building at University of Dodoma – Dr. Asha Rose Migiro Buildings - Dodoma.
- xiv. Deadline for application is **02nd** January, 2025;
- xv. Only shortlisted candidates will be informed on a date for interview and;
- xvi. Presentation of forged certificates and other information will necessitate to legal action;

NOTE: All applications must be sent through Recruitment Portal by using the following address; <http://portal.ajira.go.tz> and not otherwise (This address also can be found at PSRS Website, Click 'Recruitment Portal')

Released by:

**SECRETARY
PUBLIC SERVICE RECRUITMENT SECRETARIAT**