



THE UNITED REPUBLIC OF TANZANIA  
MINISTRY OF HEALTH  
TANZANIA FOOD AND NUTRITION CENTRE



## VACANCY

<b>Job Title:</b>	<b>Qualitative data Collectors (8 posts)</b>
<b>Institute:</b>	Tanzania Food and Nutrition Centre
<b>Department:</b>	Community Health and Nutrition
<b>Work station:</b>	Dar es Salaam, Kigoma, Arusha, Lindi, Mbeya, Singida and Mwanza
<b>Working Period and Remuneration:</b>	TFNC anticipates that the approximate level of effort will be between 25-40 work days per enumerator between January and February 2022. An attractive and competitive remuneration package will be offered to successful candidates as per government of Tanzania salary scales.
<b>Institute overview:</b>	Tanzania Food and Nutrition Centre (TFNC) is a Government institution under the Ministry of Health (MoH) established by the Act of Parliament CAP 109. The Centre is involved in spearheading national responses to nutrition and to ensure a coordinated, effective and efficient approach to tackling all forms of malnutrition. It provides strategic leadership to all sectors; strengthens multi-sector coordination and collaboration; advocates for resources for nutrition; promotes harmonization and alignment of sector financing; provides guidance, training and technical support to implementing agencies and monitors and evaluates nutrition programming progress.
<b>Job Purpose:</b>	TFNC under financial support from USAID Advancing Nutrition is looking for qualified and experienced data collectors to perform data collection for a study titled: <b><i>Food taboos and preferences among women of reproductive age in mainland Tanzania</i></b> . This is a cross-sectional community based qualitative study that will explore food taboos and preferences among non-pregnant, non-lactating women aged 15-49 years in selected regions of mainland Tanzania.
<b>Duties and Responsibilities:</b>	The data collectors will be responsible for collecting qualitative data using a voice recorder and writing summaries on note books and type them. The data collectors will report to the Study coordinator on a daily basis. Overall they will be responsible to:- <ul style="list-style-type: none"><li>→ Undergo training on how to carry out this study</li><li>→ Contact individuals to be interviewed at home or field location.</li><li>→ Adhere to standards for ethical research conduct and the protection of human subjects, including informed consent and maintenance of confidentiality</li><li>→ Explain survey objectives and procedures to interviewees.</li><li>→ Carry out in-depth interviews, focus group discussions or key informant interviews per study protocol.</li><li>→ Identify and report challenges in obtaining valid data.</li><li>→ Review interviews and data collection guides and propose improvements.</li><li>→ Meet with supervisor daily to submit collected data and discuss progress.</li><li>→ Attend regular debrief meetings as scheduled by the supervisor.</li><li>→ Spend the entire contract period collecting data and preparing summary of findings.</li><li>→ Interact with local officials and rural residents. They will treat all persons contacted under this study with utmost respect.</li><li>→ Have the highest level of honesty and integrity; and</li></ul>



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<b>Key Relationships:</b>	<ul style="list-style-type: none"><li>→ Perform any other tasks as given by the supervisor.</li><li>→ Report to Principle Investigator (PI) and Study Coordinator.</li><li>→ Collaborate with respective Regional Secretariat, District CHMTs and Village and community leaders.</li></ul>
<b>Essential Qualifications and Experience:</b>	<ul style="list-style-type: none"><li>→ We are searching for <b>HIGHLY QUALIFIED and EXPERIENCED</b> individuals who are ready to work with us on this research. Applicants should hold the following qualifications:</li><li>→ Minimum of Bachelor of Science in Human Nutrition, sociology, social work or related fields. Master's Degree in social sciences is added advantage.</li><li>→ 1-year experience in data management and qualitative data collection, using tape recorder.</li><li>→ Excellent command of English and Kiswahili.</li><li>→ Must have good interpersonal skills and ability to work in a team environment, interact with people of different cultural and social background and must be able to work with minimum supervision.</li></ul>
<b>Desirable Qualifications and Experience:</b>	<ul style="list-style-type: none"><li>→ Previous experience in moderating and organizing focus group discussions and in-depth and key informant interviews.</li><li>→ Should undergo a COVID test with own cost before the training begins. Only persons with a negative result should be selected to attend training.</li></ul>
<b>Role Competencies:</b>	<ul style="list-style-type: none"><li>→ Ability to work as part of a team across different cultures.</li><li>→ Ability to work under high pressure and take initiative.</li><li>→ Ability to solve problems and take corrective action as per study protocol.</li><li>→ High level of integrity and high standards of personal conduct.</li></ul>
<b>Equal Opportunity:</b>	<p>TFNC is an equal opportunity employer. We prohibit intentional biases or discrimination and harassment of any kind at the work place and during recruitment. All employment decisions are based solely on job requirements and individual qualifications, and our recruitment process is governed by the labor laws of Tanzania.</p>
<b>Mode of Application:</b>	<p>All candidates who meet the above job requirements should send their application letters through e- mail: <a href="mailto:info@tfnc.go.tz">info@tfnc.go.tz</a> and cc: <a href="mailto:sauli.john@tfnc.go.tz">sauli.john@tfnc.go.tz</a> together with their detailed Curriculum Vitae (CV) showing contact addresses including email, telephone/cell phone numbers and copies of academic and professional certificates to the address below.</p> <p>The deadline for this application is <b>17:00 hrs. on Friday 4<sup>th</sup> February, 2022</b>. All e-mail application subject lines should include: <b>Data Collector – Food taboos</b>. Priority may be given to applicants residing in the study area. Only shortlisted applicants will be contacted for interview.</p> <p>This announcement is from: The Managing Director, Tanzania Food and Nutrition Centre (TFNC), 22 Barack Obama Avenue – P.O. Box 977, Dar es Salaam, Tanzania.</p>