



THE UNITED REPUBLIC OF TANZANIA  
MINISTRY OF HEALTH  
TANZANIA FOOD AND NUTRITION CENTRE



## VACANCY

<b>Job Title:</b>	<b>Data Collectors (7 posts)</b>
<b>Institute:</b>	Tanzania Food and Nutrition Centre
<b>Department:</b>	Community Health and Nutrition
<b>Work station:</b>	Mbeya region
<b>Working Period and Remuneration:</b>	TFNC anticipates that the approximate level of effort will be between 25-40 work days per enumerator between January and February 2022. An attractive and competitive remuneration package will be offered to successful candidates as per government of Tanzania salary scales.
<b>Institute overview:</b>	Tanzania Food and Nutrition Centre (TFNC) is a Government institution under the Ministry of Health (MoH) established by the Act of Parliament CAP 109. The Centre is involved in spearheading national responses to nutrition and to ensure a coordinated, effective and efficient approach to tackling all forms of malnutrition. It provides strategic leadership to all sectors; strengthens multi-sector coordination and collaboration; advocates for resources for nutrition; promotes harmonization and alignment of sector financing; provides guidance, training and technical support to implementing agencies and monitors and evaluates nutrition programming progress.
<b>Job Purpose:</b>	TFNC under financial support from USAID Advancing Nutrition is looking for qualified and experienced data collectors to perform data collection for a study titled: <b>Food Intake Survey among non-pregnant, non-lactating Women of Reproductive Age in Mbeya Region, Tanzania</b> . This is a cross-sectional, population-based survey that will collect demographic, 24-hour dietary recall, food consumption, and anthropometric data, including taking weight and height measurements among non-pregnant, non-lactating women aged 15-49 years in Mbeya region.
<b>Duties and Responsibilities:</b>	<ul style="list-style-type: none"><li>→ The data collectors will be responsible for collecting and uploading data into a tablet-based questionnaire programmed into the Open Data Kit (ODK) using kobo toolbox (<a href="https://www.kobotoolbox.org/">https://www.kobotoolbox.org/</a>). The data collectors will report to the Study coordinator. Overall they will be responsible to:-</li><li>→ Contact individuals to be interviewed;</li><li>→ Adhere to standards for ethical research and the protection of human subjects, including informed consent and maintenance of confidentiality;</li><li>→ Explain survey objectives and procedures to interviewees;</li><li>→ Administer questionnaires in accordance with the study protocol;</li><li>→ Identify and report problems in obtaining valid data;</li><li>→ Review data obtained from the interview for completeness and accuracy;</li><li>→ Meet with supervisor daily to submit completed data and discuss progress;</li><li>→ Attend regular review meetings as scheduled by the supervisor;</li></ul>



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<p><b>Key Relationships:</b></p>	<ul style="list-style-type: none"> <li>→ Interact with local officials and rural residents. They will treat all persons contacted under this study with utmost respect;</li> <li>→ Have the highest level of honesty and integrity; and</li> <li>→ Perform any other tasks as given by the supervisor.</li> <li>→ <b>Report to</b> Principle Investigator (PI) and Study Coordinator.</li> <li>→ <b>Collaborate with</b> Mbeya Regional Secretariat, District CHMTs and Village leaders.</li> </ul>
<p><b>Essential Qualifications and Experience</b></p>	<p>We are searching for <b>HIGHLY QUALIFIED and EXPERIENCED</b> individuals who are ready to work with us on this study. You should hold the following qualifications:</p> <ul style="list-style-type: none"> <li>→ Minimum of Bachelor of Science in <b>Human Nutrition, Clinical Nutrition and Dietetics, Family and Consumer Studies</b> or related areas. Master’s Degree is an added advantage.</li> <li>→ 1-year experience in quantitative data collection and data management. Quantitative data collection experience should include <i>electronic data collection tools</i>.</li> <li>→ Excellent command of English and Kiswahili.</li> <li>→ Must have good interpersonal skills and ability to work in a team environment.</li> </ul>
<p><b>Desirable Qualifications and Experience</b></p>	<ul style="list-style-type: none"> <li>→ Previous experience of collecting 24-hour dietary recall, the food consumption and the anthropometric related information.</li> <li>→ Should undergo a COVID test with own cost before the training begins. Only persons with a negative result should be selected to attend training.</li> </ul>
<p><b>Role Competencies:</b></p>	<ul style="list-style-type: none"> <li>→ Ability to work as part of team across different cultures.</li> <li>→ Ability to follow study protocols that have contingency plans in place.</li> <li>→ High level of integrity and high standards of personal conduct.</li> </ul>
<p><b>Equal Opportunity:</b></p>	<p>TFNC is an equal opportunity employer. We prohibit intentional biases or discrimination and harassment of any kind at the work place and during recruitment. All employment decisions are based solely on job requirements and individual qualifications, and our recruitment process is governed by the labor laws of Tanzania.</p>
<p><b>Mode of Application</b></p>	<p>All candidates who meet the above job requirements should send their application letters through e- mail: <a href="mailto:info@tfnc.go.tz">info@tfnc.go.tz</a> and cc: <a href="mailto:sauli.john@tfnc.go.tz">sauli.john@tfnc.go.tz</a> together with their detailed Curriculum Vitae (CV) showing contact addresses including email, telephone/cell phone numbers and copies of academic and professional certificates to the address below.</p> <p>The deadline for this application is <b>17:00 hrs on Friday 4<sup>th</sup> February, 2022</b>. All e-mail application subject lines should include: <b>Data Collector – Food intake</b>. Priority may be given to applicants residing in the study area. Only shortlisted applicants will be contacted for interview.</p> <p>This announcement is from: The Managing Director, Tanzania Food and Nutrition Centre (TFNC), 22 Barack Obama Avenue – P.O. Box 977, Dar es Salaam, Tanzania.</p>