

THE UNITED REPUBLIC OF TANZANIA



PRESIDENT'S OFFICE

PUBLIC SERVICE RECRUITMENT SECRETARIAT

Ref.No.EA.7/96/01/K/91

07th October, 2019

VACANCY ANNOUNCEMENT

On behalf of Tanzania Food and Nutrition Centre (TFNC) President's Office Public Service Recruitment Secretariat invites competent, experienced, highly organized and self-motivated Tanzanians to fill 1 vacant posts mentioned below;-

TANZANIA FOOD AND NUTRITION CENTRE (TFNC)

Tanzania Food and Nutrition Centre (TFNC) is a Government Institution under the Ministry of Health, Community Development, Gender, Elderly and Children. The Centre is responsible for spearheading nutrition activities in the country with the objective of promoting good nutrition.

1.0 DIRECTOR OF COMMUNITY HEALTH AND NUTRITION – 1 Post

1.0.1 Qualification and Experience

- Holder of Post Graduate Degree, preferably PhD, either in Human Nutrition, Nutrition Epidemiology or Public Health (Nutrition).
- He/She should have research work experience of not less than eight (8) years in Community Nutrition or related field of which five (5) should be in Senior Managerial Position and published at least five (5) publications in peer reviewed journals.
- Training in Management is an added advantage.

1.0.2 Duties and Responsible

- i. Responsible to the Managing Director on matters concerning Community Health and Nutrition;
- ii. To carryout general administration and supervision of the staff under his/her directorate;
- iii. To conduct assessment and analysis of nutrition situation in the country;
- iv. To develop interventions for the prevention of various forms of malnutrition including non-communicable diet related diseases;
- v. To participate in strengthening nutrition component in the mother and child health services in the country;
- vi. To undertake research in community health and nutrition;
- vii. To provide consultancy services in field of competence;
- viii. To conduct in service training for in house and other service providers; and
- ix. To perform any other duties assigned by the Managing Director.

1.0.3 Salary scale: PRSS 8.1

GENERAL CONDITIONS

- i. All applicants must be Citizens of Tanzania of not more than 45 years of age except those who are in Public Service;
- ii. Applicants must attach an up-to-date Curriculum Vitae (CV) having reliable contacts; postal address/post code, e-mail and telephone numbers;
- iii. Applicants should apply on the strength of the information given in this advertisement;
- iv. Applicants must upload their certified copies of the following certificates in the recruitment portal;
 - Postgraduate/Degree/Advanced Diploma/Diploma/Certificates;
 - Postgraduate/Degree/Advanced Diploma/Diploma transcripts;

- Form IV and Form VI National Examination Certificates;
 - Birth certificate.
- v. Attaching copies of the following certificates is strictly not accepted
- Form IV and form VI results slips;
 - Testimonials and all Partial transcripts.
- vi. Applicants employed in the Public Service should route their application letters through their respective employers;
- vii. Applicants who have/were retired from the Public Service for whatever reason should not apply;
- viii. Applicants should indicate three reputable referees with their reliable contacts;
- ix. Certificates from foreign examination bodies for Ordinary or Advanced level education should be verified by The National Examination Council of Tanzania (NECTA) and National Council for Technical Education (NACTE);
- x. Certificates from Foreign Universities should be verified by The Tanzania Commission for Universities (TCU);
- xi. Applicants with special needs/case (disability) are supposed/advised to indicate;
- xii. A signed application letter should be written either in Swahili or English and Addressed to Secretary, Presidents Office, Public Service Recruitment Secretariat, 8 Kivukoni Road, P.O. Box 63100, 11102 Dar es Salaam.
- xiii. Deadline for application is **21st October, 2019** and;
- xiv. Only short listed candidates will be informed on a date for interview;
- xv. Presentation of forged certificates and other information will necessitate to legal action;

NOTE: *All applications must be sent through Recruitment Portal by using the following address; <http://portal.ajira.go.tz/> and not otherwise (This address also can be found at PSRS Website, Click 'Recruitment Portal')*

RELEASED BY;

SECRETARY PUBLIC SERVICE RECRUITMENT SECRETARIAT